

**Canaan Board of Education  
Minutes of the Regular meeting  
Tuesday, April 3<sup>rd</sup>, 2017 at 6:00 PM  
Lee H Kellogg School, Falls Village, CT**

Members in attendance: Chair Patricia Mechare; Adam Sher; Theresa Graney; Karen Lindquist

Excused: James March

Also in attendance: Principal Alexandra Juch; Superintendent Dr. Pam Vogel; Head Custodian Bill Beebe; Robin Faust; Julianne Flood; Dan Barger; Amy Adams; Cathy Mechare, videographer; Kristen Panzer, secretary

Chair Mechare called the meeting to order at 6:02 PM

Board recognition: Chair Mechare shared a summary of Mr. Beebe's accomplishments and contributions to Kellogg. The Board joined in thanking Mr Beebe for his work and presented him with a small token of appreciation (a pin).

Mr. Beebe exited the meeting at approximately 6:10

K Lindquist made a motion to approve the agenda. T Graney seconded. All were in favor.

Focus on Student Learning: Health and PE teacher Julianne Flood presented on Nature's Classroom. The Board re-located to the computer lab to watch a video about Kellogg students at Nature's Classroom that Ms. Flood created. After the short video Ms. Flood took questions and then the board reconvened back in the library.

There was no public comment.

Written communications: Chair Mechare shared a letter from Robin Faust and Eileen Gargan thanking the board for allowing them to attend the ASCD conference in Boston the week prior (along with Ms. Juch).

Chair Mechare reported on the Region One Board meeting of April 2<sup>nd</sup>, including a new arts award for deserving HVRHS students; the business manager job description has been finalized; Board member Jonathan Moore of Kent submitted his resignation.

There was no ABC report as the committee had not met.

Chair Mechare updated the board on the Principal search: The committee is in action. Lisa and Pam have been generous with their time in making sure Central Office is available during the day and after hours for resume review. New Falls Village resident Thea Habersetzer has volunteered to serve as the community member appointee to the committee.

K Lindquist made a motion to appoint Thea Habersetzer to the committee, seconded by A Sher. There was no further discussion and all were in favor.

The Board decided to leave the Principal search survey up until Friday, April 6<sup>th</sup>.

Chair Mechare informed the Board that the Community Partnership Meeting is scheduled for May 17<sup>th</sup> and reminded the Board that Community Conversations Session III is Friday April 6<sup>th</sup>.

Chair Mechare briefed the Board on the results of the Lawn Bid. There was a two way tie for the win between Quinion and Allyn. Quinion and Allyn were invited to resubmit their bids again. Chair Mechare suggested the Board plan to open and review them in a special session prior to Tuesday night's principal search meeting.

Chair Mechare announced the Superintendent Job Description document was sent back to attorney Gary Brochu for review.

Board of Education Goals. Chair Mechare is working with Nick Caruso to arrange an evening for the Board to determine goals based on the Kellogg School Strategic Plan. This meeting will take place on a weekday evening to be determined, over the summer, after graduation.

Upon the recommendation of the Building and Grounds Committee, K Lindquist made a motion to approve the expenditure of \$8250 for the purpose of installing and plumbing two new oil tanks. T Graney seconded. All were in favor.

The Board expressed eagerness to see the lines to the propane tanks buried as soon as possible for safety reasons.

Lexie Juch presented her Principal's report, Lisa Carter presented the Assistant Superintendent's Report and Dr. Pam Vogel presented the Superintendent's Report. (Administrative reports may be found on the Kellogg School website under Board of Education or in the Kellogg School office. Electronic copies shall be emailed out upon request.)

K Lindquist made a motion to present the revised 2018-2019 spending plan to the Board of Finance at their April 9<sup>th</sup> meeting. Seconded by T Graney. All were in favor.

K Lindquist made a motion to receive the financial reports as presented. Seconded by T Graney. All were in favor.

K Lindquist made a motion to approve the minutes of the March 6<sup>th</sup> meeting with the following amendment: the Social Media Policy was not in fact adopted on March 6<sup>th</sup>. T Graney seconded the motion all were in favor and the amended minutes were adopted.

K Lindquist made a motion to adopt the minutes of the March 28<sup>th</sup> Special Meeting. T Graney seconded and all were in favor.

The Board agreed to have a conversation about grading practices policy at the next Board meeting.

Public Comment: Julianne Flood asked if other companies can submit proposals on the oil tank project. Principal Juch, who is Chair of the Building and Grounds committee, answered yes.

Robin Faust shared highlights from the ASCD conference which she, Eileen and Lexie attended the previous weekend.

There being no further business of the Board of Education at the April Regular Meeting K Lindquist made a motion to adjourn. Seconded by T Graney. All were in favor. The meeting adjourned at 7:30 PM.

Respectfully submitted,

Kristen Panzer, Secretary

